



MISSOURI

**MISSOURI STATE GOVERNMENT**

MISSOURI

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***Publications***

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**Vol. 32, No. 11**

**November 2003**

**pp. 59-63**

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### **COVERAGE**

This monthly checklist includes monographs, monographic serials, semi-annual and annual serials, and new serials published by the State of Missouri and received at the Missouri State Library during the month of coverage. Job announcements, news releases and other ephemeral materials are not listed. The monthly list is in order by Missouri State documents classification number (MoDoc number).

### **FORMAT**

Each entry in this checklist consists of the following elements when available or applicable: 1) MoDoc number; 2) symbol (\*) identifying document as part of the Missouri State Documents Depository Program; 3) title; 4) statement of authorship or responsibility; 5) date of publication; 6) number of pages; 7) frequency; 8) additional bibliographic information which might help in identifying or retrieving the documents, such as series identification, dates of coverage, alternate titles, prices, etc.; 9) OCLC control number; 10) shipping list number for depository publications. Corrections to previous issues follow the last entry of each month.

### **AVAILABILITY**

The Missouri State Library has available for loan single copies of the documents listed. Requests for permanent copies must be directed to the issuing agency. Inclusion of a title on this list does not guarantee that an agency has copies available for general distribution. A list of state agency addresses is on the following page. Request documents by title, date and series title and number. Please do not request documents from the agencies by MoDoc number, as these may not be meaningful to the agency.

### **DISTRIBUTION**

In January 1977 the State Library began distribution of state publications to designated depository libraries as authorized by 181.100-181.130 RSMo 1986. An asterisk (\*) indicates a publication is part of the depository system. A list of depository libraries is inside the back cover.

ISSN 0991-6633

## STATE AGENCY ADDRESSES

The following is not a complete list of state agencies, All addresses are in Jefferson City and have ZIP code 65102, unless otherwise indicated. For more complete information and addresses of agencies not listed consult the Official Manual of the State of Missouri.

### **OFFICE OF ADMINISTRATION**

P.O. Box 809  
**Mo Ethics Commission**  
P.O. Box 1254

### **AGRICULTURE DEPARTMENT**

P.O. Box 630

### **ATTORNEY GENERAL**

P.O. Box 899

### **AUDITOR**

P.O. Box 869

### **CONSERVATION DEPARTMENT**

P.O. Box 180

### **CORRECTIONS DEVELOPMENT**

P.O. Box 236

### **ECONOMIC DEVELOPMENT DEPARTMENT**

P.O. Box 1157  
**Finance Division**  
P.O. Box 716  
**Office of Public Counsel**  
P.O. Box 7800  
**Professional Registration  
Division**  
P.O. Box 1335  
**Public Service Commission**  
P.O. Box 360  
**Tourism Division**  
P.O. Box 1055

### **ELEMENTARY & SECONDARY EDUCATION DEPARTMENT**

P.O. Box 480

### **GENERAL ASSEMBLY**

**House Bill Room**  
State Capitol 65101  
**Revisor of Statutes**  
117A State Capitol 65101  
**Senate Bill Room**  
State Capitol 65101

### **GOVERNOR**

P.O. Box 720

### **HEALTH DEPARTMENT**

P.O. Box 570

### **HIGHER EDUCATION DEPARTMENT**

3515 Amazonas Dr. 65109  
**Southwest Missouri State  
University**  
901 S. National  
Springfield, MO 65804

### **University of Missouri- Columbia- Extension Division**

2800 Maguire Blvd.  
Columbia, MO 65211

### **DEPARTMENT OF TRANSPORTATION**

P.O. Box 270

### **INSURANCE DEPARTMENT**

P.O. Box 690

### **JUDICIAL DEPARTMENT**

**Office of State Courts  
Administrator**  
P.O. Box 104480

### **LABOR & INDUSTRIAL RELATIONS DEPARTMENT**

P.O. Box 504

### **LIEUTENANT GOVERNOR**

121 State Capitol 65101

### **MENTAL HEALTH DEPT.**

P.O. Box 687

### **NATURAL RESOURCES DEPARTMENT**

P.O. Box 176  
**Geology Land Survey  
Division**  
P.O. Box 250  
Rolla, MO 65401

### **MO OCCUPATIONAL INFORMATION COORDINATING COMMITTEE**

400 E. Dunklin, 65109

### **PUBLIC SAFETY DEPARTMENT**

P.O. Box 749  
**Adjutant General**  
1717 Industrial Drive, 65109  
**Highway Patrol**  
P.O. Box 568

### **MISSOURI STATE EMPLOYEES RETIREMENT SYSTEM**

906 Leslie Blvd.

### **REVENUE DEPARTMENT**

P.O. Box 311, 65105  
**Taxation Division**  
P.O. Box 620

### **SECRETARY OF STATE**

P.O. Box 778  
**State Library**  
P.O. Box 387

### **SOCIAL SERVICES DEPT.**

P.O. Box 1527  
**Aging Division**  
P.O. Box 1337  
**Family Services Division**  
P.O. Box 88  
**Youth Services Division**  
P.O. Box 447

### **TREASURER**

P.O. Box 210

## **OFFICE OF ADMINISTRATION**

### **Division of Accounting**

AD.Ac 7:2003

- \* State of Missouri, appropriation activity report, appropriation year 2003. October 24, 2003. 220 p.  
([http://www.oa.mo.gov/acct/AAR/AAR\\_FY03.pdf](http://www.oa.mo.gov/acct/AAR/AAR_FY03.pdf) or  
<http://www.oa.mo.gov/acct/AAR/> for links to individual sections of the report.) SL#738  
NOTE: This publication is a **web-only document** and available at the above address.

## **ATTORNEY GENERAL**

ATG 11:2003/107

The 24-cent tax rate increase approved by the voters of the Special School District of St. Louis County in November 2000 should be added to the tax rate ceiling that was applicable for the date of that election to determine the District's new tax rate ceiling pursuant to Section 137.073.5(2), RSMo. Assuming that Section 137.073 had been properly applied to determine the District's tax rate ceiling to that point in time, the new tax rate ceiling calculated in that fashion would also be the District's new maximum levy permitted by Article X, Section 22(a) of the Missouri Constitution. November 6, 2003. vp.  
(<http://www.ago.mo.gov/opinions/2003/107-2003.htm>)  
(Opinion).

ATG 11:2003/126

An election authority may not close records compiling voter registration information described in Section 115.157, RSMo Cum. Supp. 2002, in response to a newspaper's request for such records on the basis that they would be used for "commercial purposes" as that term is used in Section 115.158, RSMo 2000, or Section 115.158 as amended by Conference Committee Substitute for Senate Substitute for Senate Committee Substitute for House Substitute for House Bill No. 511, 92nd General Assembly, First Regular Session (2003), where the newspaper has represented that it will not use the information for commercial purposes but instead will use it for fact-checking. The election authority must provide such records in CD-ROM format if so requested and if it has the capability to do so. November 6, 2003. vp.  
(<http://www.ago.mo.gov/opinions/2003/126-2003.htm>)  
(Opinion).

ATG 11:2003/132

Missouri law does not prohibit an employer from agreeing to allow its employees who sustain occupational injuries or illnesses from selecting physicians of their own choice or from agreeing to pay for such physicians. November 6, 2003. vp.  
(<http://www.ago.mo.gov/opinions/2003/132-2003.htm>)  
(Opinion).

ATG 11:2003/136

The provision of the Missouri Downtown and Rural Economic Stimulus Act ("MODRESA") to be codified at Section 99.960.8, RSMo, does not preclude a project that has been designated as a redevelopment project under the Real Property Tax Increment Allocation Redevelopment Act, Sections 99.800 *et seq.*, RSMo 2000 ("the TIF statute"), and is receiving funding through "payments in lieu of taxes" and "economic activity taxes" under that statute, from subsequently being approved for state supplemental downtown development financing under MODRESA. Whether another provision of MODRESA would preclude such a combination of financing would depend on the circumstances. November 6, 2003. vp.  
(<http://www.ago.mo.gov/opinions/2003/136-2003.htm>)  
(Opinion).

ATG 11:2003/143

(1) A citizen's advisory committee established by a city to make recommendations concerning city policy, such as a city's municipal land use plan, is a public governmental body and, therefore, must keep a journal or minutes of its meetings, keep a record of its votes, and make its meetings and records open to the public, unless a provision of law specifically allows for a meeting or record to be closed.  
(2) If a member of the committee or a city staffer generates a communication concerning the subject of the committee's work to a consultant, and if there is a record of that communication, that record is a "public record" within the meaning of the Sunshine Law.  
(3) If the original of such a record is given to a consultant and a copy is not kept, it remains a public record, with the consultant holding the record as the public governmental body's agent; the body's custodian of records is responsible for retrieving the record in response to a request for public access to it.  
November 6, 2003. vp.  
(<http://www.ago.mo.gov/opinions/2003/143-2003.htm>)  
(Opinion).

## **AUDITOR**

AUD 11:2003-107

- \* State vehicle maintenance facility and fleet fuel card program. October 22, 2003. 9 p.  
(<http://www.auditor.mo.gov/press/2003-107.htm>) SL#738

AUD 11:2003-108

- \* Comprehensive continuity planning and information resource security management of the state's accounting system (SAM II). October 23, 2003. 21 p.  
(<http://www.auditor.mo.gov/press/2003-108.htm>) SL#738

AUD 11:2003-109

- \* Review of minority and women owned business enterprise program. October 27, 2003. 22 p.  
(<http://www.auditor.mo.gov/press/2003-109.htm>) SL#738

## **DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION**

ED 4:Sch 1/2003-2004

- \* Missouri school directory, 2003-2004. September 2003. 290 p.  
(<http://www.dese.mo.gov/directory/> or <http://dese.mo.gov/directory/>) SL#738

NOTE: Additional copies of this publication are available in book format or on diskette and may be purchased from the Department of Elementary and Secondary Education, P.O. Box 480, Jefferson City, MO 65102-0480 for \$6.00 each, phone 573/526-5287.

## **DEPARTMENT OF HIGHER EDUCATION**

University of Missouri-Columbia  
Extension Division

HI.UMC/Ex 13:1509

Controlling runoff and erosion at urban construction sites. By Broz, Bob and Pfost, Don and Thompson, Allen. Revised September 2003. 8 p.  
(MU Agricultural Guide-G).

NOTE: This issue is available from Extension Publications, UMC, 2800 Maguire, Columbia, MO 65211-3250 for the prepaid cost of \$1.00, phone 573/882-7216 or toll-free 800/292-0969. Online ordering of Extension publications is available also at <http://muextension.missouri.edu/explore/order.htm>.

HI.UMC/Ex 13:2323

Feeding organic and inorganic sources of trace minerals for swine production. By Hellman, Heather and Carlson, Marcia. May 2003. 3 p.

(<http://muextension.missouri.edu/explorepdf/agguides/ansci/g02323.pdf> or  
<http://muextension.missouri.edu/explore/agguides/ansci/g02323.htm>)

(MU Agricultural Guide-G).

NOTE: This issue is available from Extension Publications, UMC, 2800 Maguire, Columbia, MO 65211-3250 for the prepaid cost of \$.50, phone 573/882-7216 or toll-free 800/292-0969. Online ordering of Extension publications is available also at <http://muextension.missouri.edu/explore/order.htm>.

HI.UMC/Ex 13:9460

Bats of Missouri: information for homeowners. By Pierce, Robert A., II and Clawson, Richard L. Revised August 2003. 6 p.

(<http://muextension.missouri.edu/explorepdf/agguides/wildlife/g09460.pdf> or  
<http://muextension.missouri.edu/explore/agguides/wildlife/g09460.htm>)

(MU Agricultural Guide-G).

NOTE: This issue is available from Extension Publications, UMC, 2800 Maguire, Columbia, MO 65211-3250 for the prepaid cost of \$.75, phone 573/882-7216 or toll-free 800/292-0969. Online ordering of Extension publications is available also at <http://muextension.missouri.edu/explore/order.htm>.

**JUDICIAL BRANCH**

Public Defender Commission

JUD.Pu 1:2002-2003

\* Annual report, fiscal year 2003. October 1, 2002. 76 p. SL#739

**DEPARTMENT OF LABOR AND INDUSTRIAL RELATIONS**

Research and Analysis Section

LI.Re 21:2001

\* Occupational injuries and illnesses and fatal occupational injuries in Missouri in 2001. July 2003. 193 p.  
(<http://www.dolir.mo.gov/lmi/oi/2001/toc2001.html>, including links to charts and tables in XLS format.) SL#738

NOTE: Note title change from "Occupational injuries and illnesses in Missouri ..."  
This edition includes the *Census of Fatal Occupational Injuries* (CFOI).

LI.Re 21:2001/summ

\* Occupational injuries and illnesses in Missouri in 2001, [summary]. October 2003. Folder.  
(<http://www.dolir.mo.gov/lmi/oi/2001/INF-18.pdf>) SL#738

LI.Re 21:Oc 1/2/2003

- \* Occupational injuries and illnesses in Missouri in 2001 by industry divisions. Revised October 2003. Folder.  
(<http://www.dolir.mo.gov/lmi/oi2001/INF-22.pdf>) SL#738

LI.Re 21:Oc 1/3

- \* Occupational injuries and illnesses in Missouri in 2001 in nursing and personal care facilities. October 2003. Folder.  
(<http://www.dolir.mo.gov/lmi/oi2001/INF-20.pdf>) SL#739

## **DEPARTMENT OF NATURAL RESOURCES**

### **Air and Land Protection Division**

#### **Hazardous Waste Program**

NR.ALP/Hw 8:An 8/2003

- \* Antifreeze waste management guide. Revised October 2003. 2 p.  
(<http://www.dnr.mo.gov/oac/pub114.pdf>) SL#739  
(Fact Sheet).

NOTE: This publication replaces "NR.Env/Hw 8:An 8/999/7."

NR.ALP/Hw 8:M 31/2003

- \* Used oil generators. Revised October 2003. 2 p.  
(<http://www.dnr.mo.gov/oac/pub131.pdf>) SL#739  
(Technical Bulletin).

NOTE: The previous issue was titled *Management standards for used oil generators*.

NR.ALP/Hw 8:M 31/2/2003

- \* Used oil transporters. Revised October 2003. 2 p.  
(<http://www.dnr.mo.gov/oac/pub132.pdf>) SL#739  
(Technical Bulletin).

NOTE: The previous issue was titled *Management standards for used oil transporters* (NR.Env/Hw 8:M 31/2/2000).

NR.ALP/Hw 8:M 31/3/2003

- \* Used oil collection centers. Revised October 2003. 2 p. (<http://www.dnr.mo.gov/oac/pub136.pdf>) SL#739  
(Technical Bulletin).

NOTE: The previous issue was titled *Management standards for used oil collection centers* (NR.Env/Hw 8:M 31/3).

NR.ALP/Hw 8:M 31/4/2003

- \* Used oil burners. Revised October 2003. 2 p.  
(<http://www.dnr.mo.gov/oac/pub134.pdf>) SL#739  
(Technical Bulletin).

NOTE: The previous issue was titled *Management standards for used oil burners* (NR.Env/Hw 8:M 31/4/2000).

NR.ALP/Hw 8:M 31/5/2003

- \* Used oil processors and re-refiners. Revised October 2003. 2 p.  
(<http://www.dnr.mo.gov/oac/pub154.pdf>) SL#739  
(Technical Bulletin).

NOTE: The previous issue was titled *Management standards for used oil processors and re-refiners* (NR.Env/Hw 8:M 31/5).

NR.ALP/Hw 8:M 31/6/2003

- \* Used oil marketers. Revised October 2003. 2 p.  
(<http://www.dnr.mo.gov/oac/pub133.pdf>) SL#739  
(Technical Bulletin).

NOTE: The previous issue was titled *Management standards for used oil marketers* (NR.Env/Hw 8:M 31/6).

#### Solid Waste Management Program

NR.ALP/So 11:T 51/2003/10

- \* Management of waste tires. Revised October 2003. 3 p.  
(<http://www.dnr.mo.gov/oac/pub2056.pdf>) SL#739  
(Technical Bulletin).

NR.ALP/So 11:T 51/2/2003/10

- \* Response to tire fires. Revised October 2003. 2 p.  
(<http://www.dnr.mo.gov/oac/pub2062.pdf>) SL#739  
(Technical Bulletin).

#### Division of State Parks

NR.Pa 2:C 15/3

- \* Picture yourself camping in Missouri state parks. April 2003. Folder. SL#739

NR.Pa 2:Sco 8/2003

- \* Scott Joplin House State Historic Site. Revised October 2003.  
10 x 22 cm. card.  
(<http://www.mostateparks.com/scottjoplin.htm>) SL#739

NR.Pa 2:St 1/4/2003

- \* Jefferson Landing State Historic Site and Missouri State Museum. Revised October 2003.  
10 x 22 cm. card.  
(<http://www.mostateparks.com/jeffersonland.htm>) SL#739

NOTE: The previous issue was titled *Missouri State Capitol and Jefferson Landing State Historic Site* (NR.Pa 2:St 1/4/2000).

## INDEX

The words "Missouri" and "State" have been dropped from most agency names and the word order of many of these names has been inverted. This index includes entries for agency names, key words and titles. References have been added to lead the user to the simple form of each agency's name under which all titles by or about that agency have been grouped. Key words are capitalized, followed by an indented list of titles containing that word. Titles are entered in direct order, although a few long titles have been abbreviated or truncated. To enhance its usefulness, MoDocs classification numbers have been added to each entry. An asterisk designates publications sent to Missouri state depositories. All references are to page numbers in the November issue.

### ACCOUNTING, DIVISION OF

State of Missouri, appropriation activity report, appropriation year 2003,  
AD.Ac 7:2003 \* p. 2003-059

### ACCOUNTING SYSTEM

Comprehensive continuity planning and information resource security management of the state's accounting system (SAM II),  
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### ADMINISTRATION, OFFICE OF

State of Missouri, appropriation activity report, appropriation year 2003,  
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Controlling runoff and erosion at urban construction sites,  
(MU Agricultural Guide-G)  
HI.UMC/Ex 13:1509 p. 2003-061

Feeding organic and inorganic sources of trace minerals for swine production, (MU Agricultural Guide-G)  
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### AIR AND LAND PROTECTION DIVISION

Antifreeze waste management guide, (Fact Sheet)  
NR.ALP/Hw 8:An 8/2003 \* p. 2003-062

Management of waste tires, (Technical Bulletin)  
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Response to tire fires, (Technical Bulletin)  
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Used oil burners, (Technical Bulletin)  
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Used oil collection centers, (Technical Bulletin)  
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HI.UMC/Ex 13:2323 p. 2003-061

### ANTIFREEZE

Antifreeze waste management guide, (Fact Sheet)  
NR.ALP/Hw 8:An 8/2003 \* p. 2003-062

### APPROPRIATIONS

State of Missouri, appropriation activity report, appropriation year 2003,  
AD.Ac 7:2003 \* p. 2003-059

### ATTORNEY GENERAL

(1) A citizen's advisory committee established by a city to make recommendations concerning city policy, such as a city's municipal land use plan, is a public governmental body and, therefore, must keep a journal or minutes of its meetings, keep a record of its votes, and make its meetings and records open to the public, unless a provision of law specifically allows for a meeting or record to be closed.

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ATG 11:2003/143 p. 2003-060

The 24-cent tax rate increase approved by the voters of the Special School District of St. Louis County in November 2000 should be added to the tax rate ceiling that was applicable for the date of that election to determine the District's new tax rate ceiling pursuant to Section 137.073.5(2), RSMo. Assuming that Section 137.073 had been properly applied to determine the District's tax rate ceiling to that point in time, the new tax rate ceiling calculated in that fashion would also be the District's new maximum levy permitted by Article X, Section 22(a) of the Missouri Constitution, (Opinion)  
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ATG 11:2003/132 p. 2003-059

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Review of minority and women owned business enterprise program,

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State vehicle maintenance facility and fleet fuel card program,

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#### CLAWSON, RICHARD L.

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#### DOWNTOWN ECONOMIC STIMULUS AUTHORITY

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#### ELECTION AUTHORITY

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State vehicle maintenance facility and fleet fuel card program,  
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## **HANCOCK AMENDMENT**

The 24-cent tax rate increase approved by the voters of the  
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rate ceiling to that point in time, the new tax rate ceiling calculated  
in that fashion would also be the District's new maximum levy  
permitted by Article X, Section 22(a) of the Missouri Constitution,  
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The provision of the Missouri Downtown and Rural Economic  
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RSMo, does not preclude a project that has been designated as a  
redevelopment project under the Real Property Tax Increment  
Allocation Redevelopment Act, Sections 99.800 *et seq.*, RSMo  
2000 ("the TIF statute"), and is receiving funding through  
"payments in lieu of taxes" and "economic activity taxes" under  
that statute, from subsequently being approved for state  
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Whether another provision of MODRESA would preclude such a  
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## OPINION

(1) A citizen's advisory committee established by a city to make  
recommendations concerning city policy, such as a city's municipal  
land use plan, is a public governmental body and, therefore, must keep  
a journal or minutes of its meetings, keep a record of its votes, and make  
its meetings and records open to the public, unless a provision of law  
specifically allows for a meeting or record to be closed.  
(2) If a member of the committee or a city staffer generates a  
communication concerning the subject of the committee's work  
to a consultant, and if there is a record of that communication, that  
record is a "public record" within the meaning of the Sunshine Law.  
(3) If the original of such a record is given to a consultant and a copy  
is not kept, it remains a public record, with the consultant holding the  
record as the public governmental body's agent; the body's custodian  
of records is responsible for retrieving the record in response to a  
request for public access to it, (Opinion)  
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The 24-cent tax rate increase approved by the voters of the Special School District of St. Louis County in November 2000 should be added to the tax rate ceiling that was applicable for the date of that election to determine the District's new tax rate ceiling pursuant to Section 137.073.5(2), RSMo. Assuming that Section 137.073 had been properly applied to determine the District's tax rate ceiling to that point in time, the new tax rate ceiling calculated in that fashion would also be the District's new maximum levy permitted by Article X, Section 22(a) of the Missouri Constitution, (Opinion)

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An election authority may not close records compiling voter registration information described in Section 115.157, RSMo Cum. Supp. 2002, in response to a newspaper's request for such records on the basis that they would be used for "commercial purposes" as that term is used in Section 115.158, RSMo 2000, or Section 115.158 as amended by Conference Committee Substitute for Senate Substitute for Senate Committee Substitute for House Substitute for House Bill No. 511, 92nd General Assembly, First Regular Session (2003), where the newspaper has represented that it will not use the information for commercial purposes but instead will use it for fact-checking. The election authority must provide such records in CD-ROM format if so requested and if it has the capability to do so, (Opinion)

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Missouri law does not prohibit an employer from agreeing to allow its employees who sustain occupational injuries or illnesses from selecting physicians of their own choice or from agreeing to pay for such physicians, (Opinion)

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The provision of the Missouri Downtown and Rural Economic Stimulus Act ("MODRESA") to be codified at Section 99.960.8, RSMo, does not preclude a project that has been designated as a redevelopment project under the Real Property Tax Increment Allocation Redevelopment Act, Sections 99.800 *et seq.*, RSMo 2000 ("the TIF statute"), and is receiving funding through "payments in lieu of taxes" and "economic activity taxes" under that statute, from subsequently being approved for state supplemental downtown development financing under MODRESA. Whether another provision of MODRESA would preclude such a combination of financing would depend on the circumstances, (Opinion)

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## SUNSHINE LAW

(1) A citizen's advisory committee established by a city to make recommendations concerning city policy, such as a city's municipal land use plan, is a public governmental body and, therefore, must keep a journal or minutes of its meetings, keep a record of its votes, and make its meetings and records open to the public, unless a provision of law specifically allows for a meeting or record to be closed.  
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